



The Ohio Public Works Commission
65 East State Street, Suite 312, Columbus Ohio 43215-4213

Commissioners

Patrick Ginnetti – Chair
John Jones
Sandra Tunnell
William Woodward
Dean Ringle
Randy Riley

Director

Michael Miller

To: District Chairs and Liaisons

From: Michael Miller, Director

Date: May 11, 2018

Re: Program Year 33 (2019) Allocations and Program Guidelines

PROGRAM YEAR 33 ALLOCATIONS

During Program Year 33, the Ohio Public Works Commission will allocate a minimum of \$264,311,000 to the nineteen Public Works Districts for the State Capital Improvement, Revolving Loan and Local Transportation Improvement Programs. This figure includes anticipated bond proceeds and gasoline revenues, but does not include any unused balances from prior years being carried forward by the Districts. The State Capital Improvement Program remains at \$175,000,000, the Revolving Loan Program will allocate \$47,311,000 and the Local Transportation Improvement Program will allocate \$63,000,000.

Your preliminary allocation may be adjusted if program revenue supports additional allocations. With this in mind, we are requiring you to submit applications in the amount of 105% of your preliminary allocation to account for marginal increases in the preliminary allocations and projects being completed under budget. Districts should be prepared to submit additional projects in the event significant balances become available due to terminations or projects being completed under budget. In addition, you must provide the Commission a list of every project application received by the district, including its priority ranking, individual criteria and total score, and amount of funding requested.

PROGRAM YEAR 33 SCHEDULE

We are requiring each District provide the Commission with the selection methodology to be used for the up-coming program year, their deadline for receiving applications from local communities, the schedule for project review and submission of recommendations to the Commission, and an updated roster of their members by August 31, 2018. Districts must submit recommended projects to the Commission no later than February 28, 2019 to allow time for the Small Government process. As in the past, district submissions will be reviewed and processed

on a first-in, first-out basis. Our ability to quickly review district recommendations depends on fully documented and approvable applications being submitted. An early submittal will assure that Project Agreements can be executed and released on or about July 1, 2019.

PROGRAM CLARIFICATION

I have included with this email an advisory titled “Administration- Program Year 33” in an effort to bring attention to some of the issues we have been encountering as we process district submissions.

APPLICATION

An electronic copy of the application and instructions are available on our web site at www.pwc.state.oh.us. This is the only format available and we require that all applicants use it. Our web site also contains a link to Foxit Reader, a free download, to enable applicants to save applications in process.

We look forward to working with our local partners in implementing Program Year 33. Please do not hesitate to give me a call at 614.752.9343 or your Program Representative should you have questions or concerns.

**OHIO PUBLIC WORKS COMMISSION
STATE CAPITAL IMPROVEMENT PROGRAM
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM
PROGRAM YEAR THIRTY-THREE (2019) ALLOCATIONS ***

DISTRICT	TOTAL ALLOCATION	LTIP ALLOCATION	SCIP ALLOCATION	MINIMUM SCIP LOAN/ CREDIT (10%)	MAXIMUM SCIP GRANTS (90%)	RLP ALLOCATION (LOAN)
1	29,913,000	6,991,000	17,027,000	1,702,700	15,324,300	5,895,000
2	19,327,000	4,410,000	10,739,000	1,073,900	9,665,100	4,178,000
3	26,857,000	6,538,000	15,923,000	1,592,300	14,330,700	4,396,000
4	12,998,000	2,923,000	7,118,000	711,800	6,406,200	2,957,000
5	10,623,000	2,630,000	6,446,000	644,600	5,801,400	1,547,000
6	10,421,000	2,449,000	5,964,000	596,400	5,367,600	2,008,000
7	13,264,000	3,194,000	7,780,000	778,000	7,002,000	2,290,000
8	12,052,000	2,966,000	7,223,000	722,300	6,500,700	1,863,000
9	11,609,000	2,852,000	6,947,000	694,700	6,252,300	1,810,000
10	17,739,000	4,458,000	10,858,000	1,085,800	9,772,200	2,423,000
11	14,189,000	3,439,000	8,376,000	837,600	7,538,400	2,374,000
12	10,583,000	2,412,000	5,875,000	587,500	5,287,500	2,296,000
13	9,747,000	2,313,000	5,633,000	563,300	5,069,700	1,801,000
14	9,810,000	2,363,000	5,846,000	584,600	5,261,400	1,601,000
15	10,845,000	2,579,000	6,402,000	640,200	5,761,800	1,864,000
16	12,079,000	2,831,000	6,896,000	689,600	6,206,400	2,352,000
17	13,343,000	3,315,000	8,075,000	807,500	7,267,500	1,953,000
18	10,088,000	2,274,000	5,849,000	584,900	5,264,100	1,965,000
19	8,824,000	2,063,000	5,023,000	502,300	4,520,700	1,738,000
TOTALS	\$264,311,000	\$63,000,000	\$154,000,000	\$15,400,000	\$138,600,000	\$47,311,000

***Preliminary - final allocations determined on or about September 30, 2019.
All programs are subject to appropriation by the General Assembly.**

OHIO PUBLIC WORKS COMMISSION

ADVISORY IV

ADMINISTRATION - PROGRAM YEAR 33: In reviewing projects recommended by the districts, the Commission has identified several areas of concern, which should be conveyed to applicants to avoid delay in processing and approving applications in future program years.

Readiness to Proceed: Projects with delayed schedules for engineering, bidding and construction will be questioned and possibly returned for re-submission in a future program year if they will not proceed during the current program year.

Generally, projects not scheduled to be under construction by June 30, 2020 will be rejected by the Commission.

Projects involving the Ohio Department of Transportation must use the ODOT "sale" date. All ODOT project schedules are confirmed with ODOT. ODOT projects with schedules that lend themselves to a future program year will be rejected by the Commission.

Project Schedule Extensions: Projects delayed for reasons which are beyond the control of the subdivision or could not be foreseen or anticipated may, at the discretion of the Commission, receive a schedule extension. Projects with delayed schedules that lend themselves to a future funding year will be terminated.

Engineering Costs: Engineering costs, as a percentage of construction costs, are closely reviewed. Justification for elevated engineering costs may be required. Actual engineering costs incurred above the budget line item contained in the project agreement are the **sole responsibility of the subdivision** and will not be credited to the local subdivision contribution. Any request to amend the project budget for engineering services must be approved in writing in advance by the Commission.

Maintenance Projects: Projects that do not repair or replace infrastructure and only maintain it in a "state of good repair" are not considered a "capital improvement" as defined by the Revised Code. Projects that substantially prolong the useful life via lining or epoxy coating of structures will be considered a "capital improvement".

Incomplete Applications: Missing or poorly documented application attachments result in extensive delays in their review and approval. Please stress thoroughness.

Capital Improvement Reports: Please review our website to ensure we have properly informed the public with regard to your local Capital Improvement Report requirements. While the Ohio Revised Code no longer requires this document some districts still collect the data. Please inform your Program Representative our website information is incorrect.